

## Policy - Equipment Lending

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CISS provides programs with equipment and toys so that the child(ren) can participate and fully benefit from being included in all aspects of the child care program.

When borrowing toys or equipment:

1. A receipt is provided to the child care program which itemizes the toys and/or equipment being borrowed.
2. In many cases, large pieces of equipment can be loaned indefinitely. In the case of very popular items, there may be a need to recall the items for lending to other child care programs.
3. Toys and equipment need to be cleaned and disinfected, in good repair and have all the pieces before being returned.
4. A revised receipt will be provided if needed to the child care program when toys and/or equipment are returned.
5. Connect with your Resource Consultant/Behaviour Consultant for suggestions of equipment which is available through CISS.