**SUPPLY EDUCATORS AND**

**STCC WORKER APPLICATION FORM**

We have an on-going need for Supply Educators and Short Term Child Care Workers to work, on an on-call basis, to provide high quality child care and early learning, to children from infancy up to age 12, in settings that meet diverse needs and promote optimum physical, social, cognitive and intellectual development of the children in care.

|  |  |  |
| --- | --- | --- |
| Name: | | |
| Address: | | |
| City: | Province: | Postal Code: |
| Home Telephone: | Cell #: | Email Address: |
| Languages Spoken:  English  French | Languages Written:  English  French | Sign Language:  Yes  No |
| Transportation: Car  OC Transpo | | |
| Do you have a **Current Police Record Check** to work with the **vulnerable sector**? **(REQUIRED)**  (i.e. working with children, seniors, persons with special needs, etc.)  *Current meaning – within the last 6 months.*  **YES  DATE ISSUED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NO**  If you selected NO to the required items or you are in need to provide a new version, are you willing to follow through to obtain a valid one as soon as possible? YES  NO | | |
| Do you have a valid **Standard First Aid level C** Certificate? **(REQUIRED)**    **YES  EXPIRY DATE:       NO** | | |

You are asked to submit the following, along with your completed application:

your resume,

your most recent police record check

standard first aid level C certificate

To Short Term Child Care by e-mail at [**supply@afchildrensservices.ca**](mailto:supply@afchildrensservices.ca)

or by fax at 613-736-9606.

**Please check the position(s) you are interested in applying for:**

**Short Term Child Care (STCC)** manages three separate programs. In the **Women’s Shelter Program**, STCC caregivers provide weekly early learning sessions. In the **STCC Home Placement Program,** STCC caregivers provide emergency back-up/ respite care in the client’s home (on-call).

STCC – Work in women’s Shelters – various locations in Ottawa Region

STCC – Work in the child/children’s homes – various locations in Ottawa Region

**Special Events**, STCC caregivers provide childcare to children whose parent(s) is/are attending a function taking place in the same physical establishment such as a work conference, a wedding, etc.

STCC – Conference Caregivers – various locations in Ottawa Region and surrounding areas

STCC also recruits **supply educators** to work in AFCS’ licensed child care centres

AFCS – Work in licensed group care programs

|  |
| --- |
| Have you ever worked for Andrew Fleck Children’s Services? **YES  NO**  Please indicate your highest level of education:  If you have your ECE diploma **YES  NO**  If yes, have you registered with the College of ECE? **YES  NO**  Do you have any other relevant certificates/training? |
| |  | | --- | | What days of the week would you be available to work?  Monday: All Day  **OR**  Thursday: All Day  **OR**  Tuesday: All Day  **OR**  Friday: All Day  **OR**  Wednesday: All Day  **OR**  As of what date are you available to begin working? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |   **Please check the child care centre(s) you are interested in:**  Alta Vista Child Care Centre – [Map](https://www.google.ca/maps/dir/''/1349+Randall+Ave,+Ottawa,+ON+K1H/data=!4m5!4m4!1m0!1m2!1m1!1s0x4cce05ff7d5018ad:0xdea511eca5c66267?sa=X&ei=Q-ivVJeJG4KdyASX3IGQCA&ved=0CB4QwwUwAA)  Carleton Heights Child Care Centre –[Map](https://www.google.com/maps/place/1660+Prince+of+Wales+Dr/@45.36099,-75.7001062,17z/data=!3m1!4b1!4m2!3m1!1s0x4cce063f49f9ff03:0x42131030cf4fe5ed)  Charles Hulse Child Care Centre – [Map](https://www.google.ca/maps?bav=on.2,or.r_qf.&biw=1546&bih=891&dpr=1&sugexp=msedr&gs_rn=60&gs_ri=psy-ab&pq=overbrook+day+care&cp=11&gs_id=18&xhr=t&um=1&ie=UTF-8&q=alta+vista+day+care&fb=1&gl=ca&hq=alta+vista+day+care&cid=9741631252855350683&sa=X&ei=ueevVOWnKJOfyASvvYKoAQ&sqi=2&ved=0CC8QrwswAA)  Garderie Co-operative Sunflower Co-operative Day Nursery – [Map](#Text1)  George St. Group Day Care Center – [Map](https://www.google.com/maps/preview/place/195+George+St,+Ottawa,+ON+K1N,+Canada/@45.4293619,-75.6864832,17z/data=!3m1!4b1!4m2!3m1!1s0x4cce05036e04854f:0xcef8aa78b9fd8353)  Overbrook Day Care –  [Map](https://www.google.com/maps/dir/Overbrook+Day+Care+Kindergarten+%26+School+Age+Program/data=!4m5!4m4!1m0!1m2!1m1!1s0x4cce0f881c3bfadd:0xc86eed09a6670f65?gl=CA&hl=en)  Riverview Alternative School – [Map](https://www.google.com/maps/preview/place/260+Knox+Crescent,+Ottawa,+ON+K1G+0K9,+Canada/@45.4063149,-75.654282,17z/data=!3m1!4b1!4m2!3m1!1s0x4cce058821801613:0xe4eaa27858f0bc7e)  Stittsville Public School –[Map](https://www.google.com/maps/preview/place/40+Granite+Ridge+Dr,+Ottawa,+ON+K2S+1Y4,+Canada/@45.2724648,-75.9080839,17z/data=!3m1!4b1!4m2!3m1!1s0x4ccdff440f7a6989:0xef13f30a23fd8c13) |
| What age groups do you have experience working with? (Check all that apply)  Infants (0 to 18 months)  Toddlers ( 18 months to 2.5 years)  Preschool ( 2.5 years to 5 years)  Kindergarten ( 4 years to 6 years)  School Age ( 6 years to 12 years) |
| Do you have any experience working with children with special needs? If yes, please elaborate: |
| Tell us why you are interested in working for any of the selected Andrew Fleck Children’s Services (AFCS) positions: |

**REFERENCES:**

**Please provide 3 references who have seen you work with children.**

**All references will be contacted by email.**

|  |
| --- |
| **Name of Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Position/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Telephone # (hm/wk/cell): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Name of Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Position/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Telephone # (hm/wk/cell): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Name of Reference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Position/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Telephone # (hm/wk/cell): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**I give the Short Term Child Care program permission to contact my references.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name (Signature) Date**