

## Medical Needs

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- A) When children with medical needs (e.g. tube feeding, ostomy bags or seizures) are being enrolled in child care programs, the following steps are taken to ensure a positive and safe inclusion:
- the Director notifies CISS Intake that a family is requesting enrollment for their child with a medical need
  - CISS Intake connects with the parents to create a Personal Care Plan (PCP)
  - a Request for Training form is filled out by the program ([form 2.13](#))
  - CISS Intake coordinates a training session to be given to the teaching team prior to the child's enrolment
  - PCP is sent to the Director, parent, person providing the training, and to the Resource Consultant
  - a signed copy of the PCP is returned to CISS Intake
- B) When a medical emergency occurs regarding any child in licensed child care, (e.g. a broken leg), where additional short term staffing is required, an Application for Enhanced Staff Support funding (see Section 4) can be sent to CISS for consideration to support the temporary needs of the program. This is an exception and would depend on the availability of funds and that no other solution can be found within the program (e.g. program administrative staff that could help, parents able to shorten child's hours, etc...).