

Application - Enhanced Staff Support Funding Summer / Field Trips – Children’s Inclusion Support Services

(Please submit written application by May 15 **for initial request**)

Eligibility for Enhanced Staff Support Funding

Enhanced Staff Support Funding is available to child care programs supporting a child(ren) with a **significant**:

- 1) **Physical/medical challenge(s) which impacts on his/her mobility and self care.**
- 2) **Unsafe Challenging Behaviours which results in causing serious harm or injury to themself(ves) or others, may cause damage to the environment, or is disruptive to the group compromising the safety and supervision of themself(ves) and others.**
- 3) **Safe Challenging Behaviours which do not result in causing harm or injury to themself(ves) or others but which require direct support by an adult for the majority of time the child(ren) is/are in child care.**

Without this support, the child(ren) would be unable to participate in the routines and activities of the child care program.

Funding for Enhanced Staff Support is available for eligible children attending school board programs in July and who will continue to require child care before and after school. If required, the contract for August will be based on the needs of the child care program and reflect parent/guardian holidays.

Child Care Program _____

Director _____

Phone Number _____ Email _____

Resource Consultant (if confirmed) _____

This application is for a child in the School Age Pilot Project. An assessment has been sent for eligibility to be established.

Documents/training (check off if completed)

- Inclusion Profile
- Child Profile
- Data sheets regarding behaviours being identified
 - ABC (Antecedent/Behaviour/Consequence)
 - Frequency
- Module 1 – Setting Up Great Spaces for Everyone
- Module 2 – Dynamic Programs: Effective Structure and Transitions
- Module 3 – Responding with Heart: Building Trusting Relationships
- Module 4 – Reflective Programming: Creating Opportunities for Everyone to Learn
- In-service training (re: child(ren’s) diagnosis/behaviours)
- Team Service Plan (TSP)

Name of Child(ren) _____

Date of Birth _____

Number of staff in the group _____ Number of children in the group _____

Are you currently at full capacity? Yes No _____

Other adult support that could be utilized: Daily Regularly Occasionally
 Director Volunteers Students Parents/Guardians Other _____

This application is being submitted due to:

- Physical/Medical Needs
- Unsafe Challenging Behaviours
- Safe Challenging Behaviours

Based on observations, data collection, and/or conversations with parents/guardians, clearly describe the behaviour or physical/medical need.

Specific routines/times of day needs/behaviours are critical and require additional support.

What strategies/resources have been utilized to date?

- Intake meeting with parents/guardians – child not yet enrolled
- Met with parents/guardians to gather further information
- Observed child in the program
- Met/spoke with Resource Consultant to review data
- Requested resources from the CISS Resource Library
- Strategies that are currently being implemented are.....

Application request summary:

If more than one application is being submitted or if you already have a contract and are submitting another application, could these be combined into one?

yes no

If no, why: _____

Number of hours per day support required: Minimum _____ Maximum _____

Number of days per week support required: _____

Number of weeks: _____ (exclude parents/guardians holidays)

Hourly base supply teacher rate paid \$ _____, excluding 4 % vacation pay.

Date support required by: _____

Consent and Declaration

I, _____ on the ____ day of _____, _____, apply for Enhanced Staff Support Funding and declare that the enclosed information is accurate and complete to the best of my knowledge. I am authorized to submit this application on behalf of the legal entity (child care program) named in this registration. I authorize Children’s Inclusion Support Services to use the enclosed information to assess this request according to the Policy - Enhanced Staff Support Funding.

I agree to the Consent and Declaration above.

Please return to: Children’s Inclusion Support Services
Attention: Ginette Bédard, Intake Coordinator
600 - 700 Industrial Avenue
Ottawa, Ontario K1G 0Y9
613-736-8378 (fax)
intake-ciss@afchildrensservices.ca

For Office Use Only

This request was reviewed by the Intake Coordinator on _____ .

This request was reviewed by the Resource Consultant on _____ .

Comments:

January 2020