



Internal Community of Practice Program Assistant

Bachelor of Early Learning & Child Development Student Placement

Andrew Fleck Children's Services (AFCS) is looking for a student for our Internal Community of Practice student placement opportunity. In this 14-week placement the student will be developing a plan for an Internal Community of practice for all group childcare programs with AFCS. Focuses will include pedagogy, shared practices, and virtual opportunities to bring people together to share information.

This is an unpaid placement opportunity. 8 weeks of funding through Canada Summer Jobs (CSJ), an initiative to help youth gain job skills and experience, may be available for qualified students, however funding is unlikely to be confirmed until May 2020. Maximum age requirement for candidates to be eligible for CSJ funding is 30 years of age. All applicants must be currently enrolled in 3rd year of Bachelor of Early Learning and Community Development Program at Algonquin College for this placement.

Available from: May 10th, 2021 to August 13th, 2021
Hours: 35 hours per week
Salary: \$17.11 per hour + 4% vacation pay (dependent on approval for funding from CSJ)
Location: 700 Industrial Avenue
Closing date: April 13th, 2021
Apply: E-mail: hrrecruiting@afchildrensservices.ca

In this role you will...

- ✓ Work collaboratively with other RECEs to create a space for collaboration
- ✓ Design activities and processes for a community of practice
- ✓ Facilitate communities of practice sessions
- ✓ Encourage participation within the organisation
- ✓ Report on community of practice activities and outcomes
- ✓ Grow with others and create shared understandings and shared resources
- ✓ Have the opportunity to participate in webinars and professional development

To qualify for this role you have ...

- ✓ Enrolment in 3rd year of the Bachelor of Early Learning and Community Development program
- ✓ Clear Police Record Check (Vulnerable sector) completed in the last 6 months
- ✓ Respectful communication skills, both verbal and written in a professional manner
- ✓ Ability to organize and problem solve as issues arise
- ✓ Research & presentation skills
- ✓ Strong written communication skills
- ✓ Ability to work independently
- ✓ Strong knowledge on child development & early learning programming
- ✓ Ability to work as part of a team
- ✓ Strong computer skills (Outlook, Word, Internet)

We are an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should the applicant require any accommodations during the application process please notify Human Resources at hrrecruiting@afchildrensservices.ca

APPLY TODAY!