

## Intake Form – Licensed Home Childcare

### – Children’s Inclusion Support Services



Children’s Inclusion Support Services (CISS) provides support, in English and in French, to child care providers and consultants/advisors to promote the inclusion of children with special needs within the City of Ottawa.

Please check support(s) from the list below that are currently of interest.

- ☐ Resource Consultant
- ☐ Behaviour Support
- ☐ Training Opportunities
- ☐ Resource, Toys and Equipment Library

Name of Agency: \_\_\_\_\_

Name of Home Child Care Advisor/Consultant & Contact Information: \_\_\_\_\_

Name of Home Child Provider, Address & Contact Information: \_\_\_\_\_

*If support is being requested for a specific child, please complete the section below in collaboration with the family.*

Child's Name: \_\_\_\_\_  
(First) (Last)

Date of Birth: \_\_\_\_\_  
(Month/Day/Year)

Parent/Guardian Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Assessment/Diagnosis Is/Are Available: ☐ Yes ☐ No

*If you answered yes, please send a copy of the child's diagnosis / assessment report with this referral.*

*Please describe the area(s) where support is needed including medical needs if any.*

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Please return to:

Children’s Inclusion Support Services  
[intake-ciss@afchildrensservices.ca](mailto:intake-ciss@afchildrensservices.ca)

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