



## Summer ECE Assistant/Research Assistant Shelter Programs

Casual · Full -Time · Non-Unionized

Andrew Fleck Children's Services is hiring 2 Summer ECE Assistants/Research Assistants! In this position you will work alongside research consultants as we develop and implement practices related to Early Childhood Education for children living in shelters with their mothers after fleeing domestic violence. You will also spend some time working in ratio alongside RECEs at our licensed shelter programs. This is a great opportunity for students to learn and contribute to research

### ABOUT THE LICENSED WOMEN'S SHELTER RESPITE CHILD CARE PROGRAMS

The Licensed Shelter Respite Child Care Program offers mothers residing in the shelter, temporary child care for their child or children. This program is designed to support mothers who may need to attend appointments, meet with shelter staff or for respite care. The program offers on site licensed child care for children up to the age of 12 years old, in a safe, caring and stimulating environment.

**Available from:** May 12, 2025 to August 29, 2025  
**Salary:** \$22.08 per hour  
**Hours:** 35 hours per week  
**Location:** Various sites throughout the City of Ottawa: Ottawa South & Kanata  
**Closing date:** April 10<sup>th</sup>, 2025  
**Apply:** E-mail a copy of your resume to [hrrecruiting@afchildrensservices.ca](mailto:hrrecruiting@afchildrensservices.ca)

#### What Andrew Fleck Children's Services offers...

- ✓ Competitive salary
- ✓ A unique culture that fosters leadership, responsiveness, communication, and teamwork
- ✓ A place where your opinions will be respected, and your contributions valued
- ✓ A chance to grow – personally and professionally – through workshops, mentorship programs and courses, to upgrade skills, and develop new areas of expertise
- ✓ Participate in career development opportunities for a variety of different position types available within the AFCS organization
- ✓ A strong commitment to equity and diversity in the workplace and community

#### In this role you will...

- ✓ Participate in a child-focused curriculum where staff and children work together to expand and develop a wide range of skills and competence based on the emergent curriculum philosophy.
- ✓ Engage in caring, curious, and respectful interactions with children to support their growing relationships with themselves, each other, and the natural world
- ✓ Support data collection, documentation and analysis
- ✓ Develop and implement practices related Early Childhood Education
- ✓ Actively encourage and promote outdoor learning and play with the children
- ✓ Welcome the diversity of all families, role modelling inclusive and accessible language

#### To qualify for this role you have...

- ✓ Previous experience assisting in early learning and care environments or working directly with children
- ✓ Strong interest in research related to early childhood professional learning
- ✓ Clear Police Record Check (Vulnerable sector) completed in the last 6 months
- ✓ Current Standard First Aid and CPR certification
- ✓ Proven ability to work closely with other team members
- ✓ Sensitivity and respect for individual and cultural differences
- ✓ Adequate energy and ability to meet the physical demands of the job

We are an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should the applicant require any accommodations during the application process please notify Human Resources at [hrrecruiting@afchildrensservices.ca](mailto:hrrecruiting@afchildrensservices.ca)

