



ECE Assistant

Mooney's Bay Child Care Program

Temporary · Full-Time · Unionized

Andrew Fleck Children's Services is hiring an ECE Assistant for our Intergenerational Early Learning Centre! Do you have an interest in learning more about how Seniors involvement in child care enhances the overall quality of our child care programs? Are you Interested in working outdoors in nearby by forest experiences with our children? If this sounds like you, read further. In this role you will assist the Early Childhood Educators (RECE) in providing a nurturing, developmentally appropriate, healthy, and safe environment to meet the needs of children in the group setting.

Our Mooney's Bay Intergenerational Early Learning Centre is a 5-classroom facility that backs onto green space and offers high quality, inclusive, and accessible programs for infants and children 3 months to 5 years old. We offer an Intergenerational and Forest & Nature School Program where young children and mature adults share their days in a mutually respectful environment.

WHAT DOES AN INTERGENERATIONAL PROGRAM DO FOR THE COMMUNITY?

- Brings young people and 'young at heart' adults together in various settings to interact, engage, educate, support, and provide care for one another
- Focuses on society's two most vulnerable sectors – children and seniors
- Provides opportunities for children and seniors to enjoy activities together in various spaces (child care centre, senior centre, parks) developing a sense of community

Available from: October 12, 2026 to February 26, 2027

Salary: \$23.89 to \$27.12 per hour
Compensation Includes: 3 weeks of annual vacation, Benefits Plan, Paid sick leave, 2 personal days, Special leave

Hours: 37.5 hours per week, 7.5 hours per day, Shifts between 7:15 am and 5:30 pm

Location: Mooney's Bay Intergenerational Early Learning Centre, 2826 Springland Drive

Closing date: September 30th, 2026

Apply: E-mail a copy of your resume to hrrecruiting@afchildrensservices.ca

What Andrew Fleck Children's Services offers...

- ✓ Competitive salary above market rate
- ✓ Comprehensive benefits package including 3 weeks of annual vacation & Benefits plan through Canada Life
- ✓ 10 days of sick leave per year and 9 days of special leave, including 2 personal days
- ✓ A unique culture that fosters leadership, responsiveness, communication, and teamwork
- ✓ Weekly scheduled off floor – non-contact time to prepare for programming and connections with families
- ✓ A place where your opinions will be respected, and your contributions valued
- ✓ A chance to grow – personally and professionally – through workshops, mentorship programs and courses, to upgrade skills, and develop new areas of expertise
- ✓ Participate in career development opportunities for a variety of different position types available within the AFCS organization
- ✓ A strong commitment to equity and diversity in the workplace and community

In this role you will...

- ✓ Meet children's needs for continuance of care, routines and education in the absence of a regular caregiver
- ✓ Implement program plans daily
- ✓ Observe children's behaviours and levels of participation
- ✓ Attend to physical needs of children
- ✓ Assist in maintaining a healthy and safe environment
- ✓ Ensure positive communication with parents

To qualify for this role you have...

- ✓ Previous experience assisting in early learning and care environments or working directly with children
- ✓ Clear Police Record Check (Vulnerable sector) completed in the last 6 months
- ✓ Current Standard First Aid and CPR certification
- ✓ Demonstrate understanding of a licensed group care environment
- ✓ Proven ability to work closely with other team members
- ✓ Sensitivity and respect for individual and cultural differences
- ✓ Adequate energy and ability to meet the physical demands of the job
- ✓ Early Childhood Education diploma or degree from a recognized college or university or other equivalent education (would be an asset)
- ✓ An additional language (would be an asset)

We are an equal opportunity employer. We thank all applicants for their interest; however, only those selected for an interview will be contacted. Should the applicant require any accommodations during the application process please notify Human Resources at hrrecruiting@afchildrensservices.ca.

